

Dear Parents or Guardian:

Your child's account now has a charge balance. Please send enough money to cover this balance. You may also deposit funds at this time into your child's account to allow additional meals to be purchased from his/her account.

BCA has many simple payment options for you to choose from.

- Pay Online – Make an online payment to your child's account using you credit or debit card or checking account at www.myschoolbucks.com. You can also access My Schoolbucks through the school's website at www.bouttechristian.org and click the "Make Online Payments" on the left sidebar. You will need your child's student number the first time you use the site in order to register. Besides your cafeteria account, you can also pay your Elementary, The River and the Preschool accounts here. There is a \$2.00 flat fee for paying any amount through your checking account. There is a 2% fee of the total charge if you use your credit or debit card.
- Pay in the Mail – Send a check to BCA at 13271 Hwy. 90, Boutte, LA 70039. Checks should be made payable to BCA Cafeteria.
- Pay in Person – Stop by the Elementary office between 8:00 am – 6:00 pm or Preschool office between 6:30 am – 6:00 pm Monday through Friday to pay be cash, check, money order or credit card. You may also send cash or a check to school with your child. Checks should be made payable to BCA Cafeteria.

We encourage you to create a "safety net" for your child. Pre-paying for your child's meals is a simpler way of managing their account, and prevents unpaid meal charges. Myschoolbucks allows you to set up automatic payments on your child's account when the balance gets to a certain balance or you can set up a low balance alert when your child's cafeteria balance is low.

If your family experiences a financial setback during the school year, please contact us so we can help. We are willing to work with you to develop a payment plan for your debt. We can also assist you in applying for free or reduced price meal benefits. Your child will be served and charged for a full meal even if you have a negative balance in your cafeteria account.

Past due cafeteria statements will be sent home in your child's folder every Tuesday. Please pay your statement upon receipt. Families with delinquent balances of \$20.00 will be contacted by the cafeteria manager or school administrator in writing and/or in person.